



Dr. K.V. SUBBA REDDY INSTITUTE OF TECHNOLOGY

Dupadu Village, NH-44, Lakshmipuram (Post), Kurnool, AP-518218.

(Approved by AICTE, New Delhi & Affiliated to JNTUA, Ananthapuramu, ISO 9001: 2008 Certified Institution)

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AY 2018-19



Dr. K.V. SUBBA REDDY INSTITUTE OF TECHNOLOGY

Dupadu Village, NH-44, Lakshmpuram (Post), Kurnool, AP-518218.

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INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

CIR.No.DRKVSRI/IQAC/2018-2019/01

Date: 15/06/2018

This is to inform the members of IQAC that the First IQAC meeting for the AY 2018-2019 is going to be held on 30/06/2018 at 11:00 AM in the Principal's chamber. All the members are requested to attend the meeting to discuss on the following agenda.

Agenda:

1. Compliance Status and confirmation of minutes of previous meeting held on 18.04.2018
2. To discuss the performance of the faculty with respect to classes.
3. To create awareness and motivate students to register for advanced technical courses from the interested students.
4. To apprise the House about the status of Institute-Industry Collaborations.
5. To discuss on Academic and Administrative Audits.
6. To discuss on establishment of separate computer lab for ECE dept.
7. To discuss on establishment of IOT lab for CSE dept.
8. To discuss the Industrial Tour proposal by EEE dept.
9. To discuss on analysis of Academic Results
10. To discuss on maintenance of Infrastructure
11. To discuss on budget proposals
12. To finalize the Academic Schedule for the current Academic Year 2018-19

Coordinator IQAC

Co ordinator
Internal Quality Assurance Cell
Dr. K.V. Subba Reddy Institute of Technology
Kurnool A.P. 518 218.

Chairman IQAC

PRINCIPAL
Dr. K.V. Subba Reddy Inst. of
Dupadu (V), N.H-44, Kurnool-518

Copy to 1.Management Representative 2.Industrial Experts 3.Member from local society
4.Members from Stakeholders 5.Members of Alumni 6.All dept. HOD's



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COMMITTEE FOR THE AY 2018-19

IQAC Committee for the Academic Year 2018-19:

S.No	Name	Designation	Role
1.	Dr. L. Thimmaiah	Principal	Chairman
2.	Miss. K. Lahari	Member	Management Representative
3.	Dr. T. S. yed Akheel	Asst. Professor, ECE	Coordinator
4.	Mr. S. Sudheer	Asst. Professor, CE	Member Secretary
5.	Dr. M .L. Narasimhulu	Professor, CE	Member
6.	Mr. Ananda Ramababu G	HoD ,H&S	Member
7.	Mr. M. Madhusudan Reddy	HoD, EEE	Member
8.	Dr. C. Muhammad Gulzar	HoD, CSE	Member
9.	Dr. Dr. MV Shruthi	HoD, ECE	Member
10.	Dr. J. Kanna Kumar	HoD, ME	Member
11.	Dr. M. M. Sucharitha	HoD, MBA	Member
12.	Mr. Y. Karunakar	Siemens PLM Software Bangalore	Member from Industry
13.	Mr. G. Sudhakar	Gram Panchayath Member, Dupadu	Member from Local Society
14.	M. Ramprasad Reddy	Parent	Member from Stakeholders
15.	Miss. T. Anisha	Alumni, CSE	Alumni Member
16.	G. Sreekanth	4th Year , EEE	Student Member





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MINUTES OF THE MEETINGS

Minutes of the 11th IQAC meeting held on 30th June 2018 at 11 AM

Agenda:

1. Compliance Status and confirmation of minutes of previous meeting held on 18.04.2018
2. To discuss the performance of the faculty with respect to classes.
3. To create awareness and motivate students to register for advanced technical courses from the interested students.
4. To apprise the House about the status of Institute-Industry Collaborations.
5. To discuss on Academic and Administrative Audits.
6. To discuss on establishment of separate computer lab for ECE dept.
7. To discuss on establishment of IOT lab for CSE dept.
8. To discuss the Industrial Tour proposal by EEE dept.
9. To discuss on analysis of Academic Results
10. To discuss on maintenance of Infrastructure
11. To discuss on budget proposals
12. To finalize the Academic Schedule for the current Academic Year 2018-19

Resolutions:

1. The action taken/compliance report of previous meeting was discussed and accepted after the review.
2. Academic and Administrative Audits: It was decided that an academic and administrative audit shall be conducted in the College by appointing external auditors to be led by management representative Ms. K. Lahari. The format of the audit would be decided by the auditors themselves.
3. Change Of IQAC Convenor: Committee has decided to elect a new Convener for the IQAC committee and has thus unanimously elected Dr.T. Sayed Akheel as the IQAC Convenor for the AY 2018-2019.
4. Dr.T. Sayed Akheel has presented the report of tasks completed by IQAC during the last academic year. The key features are as follows.
 - a. Details of Training & Placements
 - b. Matters pertaining to Academic Results.
 - c. Renewing and obtaining new MoU's with industry partners



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5. Students 'Attendance Monitoring System: In order to reinforce attendance monitoring system, it was decided that an email would be sent to the parents, sharing attendance of the students for each month, in addition to the letters being sent. Further attendance capturing systems to be reviewed to ascertain in accuracy of the students' attendance.
6. Committee also discussed to review the process of students up skilling in technical programs such as Networking, Cyber security, Cloud computing, automation, RPA and other industry 4.0 skills.
7. Lab Proposals: Committee has discussed proposals for the establishment of two labs IoT lab for CSE and Computer Lab for ECE depts. respectively.
8. Mentoring Scheme for the Students: The details of the mentoring system along with all the formats are presented before the committee. The committee has reviewed and analysed the efficacy of the mentoring system. The Committee suggested that the mentors should implement the system to its true spirit to achieve better results.
9. Analysis of Academic Results: It was suggested that the College Academic Committee analyse the Academic results of the Courses for identification of Strengths, Weaknesses highlighting areas of improvement.
10. Maintenance of Infrastructure: Several steps have been initiated in the infrastructure such as projectors, CCTV cameras and digital attendance etc.
11. Budget Proposals: Committee has apprised about the approval of the yearly budget requirements submitted by the depts. and other councils.

Coordinator IQAC

(Dr. T. S. yed Akheel)

Co ordinator

Internal Quality Assurance Cell

Dr. K.V. Subba Reddy Institute of Technology

Kurnool A.P. 518 218.

Chairman IQAC

(Dr. L. Thimmaiah)

PRINCIPAL
Dr. K.V. Subba Reddy Inst. of Tech.
Dupadu (V), N.H-44, Kurnool-518 218.



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ATTENDANCE SHEET

Attendance of the 11th IQAC meeting held on 30th June 2018 at 11 AM.

S.No	Name	Designation	Role	Signature
1.	Dr. L. Thimmaiah	Principal	Chairman	
2.	Miss. K. Lahari	Member	Management Representative	
3.	Dr. T. S.ayed Akheel	Professor, ECE	Coordinator	
4.	Mr. S. Sudheer	Asst. Professor, CE	Member Secretary	
5.	Dr. M .L. Narasimhulu	Professor, CE	Member	
6.	Mr. Ananda Ramababu G	HoD ,H&S	Member	
7.	Mr. M. Madhusudan Reddy	HoD, EEE	Member	
8.	Dr. C. Muhammad Gulzar	HoD, CSE	Member	
9.	Dr. R. Prabhakar	HoD, ECE	Member	
10	J. Kanna Kumar	HoD, ME	Member	
11	Dr. M. M. Sucharitha	HoD, MBA	Member	
12	Mr. Y. Karunakar	Siemens PLM Software Bangalore	Member from Industry	
13	Mr. G. Sudhakar	Gram Panchayath Member, Dupadu	Member from Local Society	
14	M. Ramprasad Reddy	Parent	Member from Stakeholders	
15	Miss. T. Anisha	Alumni, CSE	Alumni Member	
16	G. Sreekanth	4th Year , EEE	Student Member	





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INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

CIR.No.DRKVSRIT/IQAC/2018-2019/02

Date: 03/09/2018

This is to inform the members of IQAC that the Second IQAC meeting for the AY 2018-2019 is going to be held on 10/09/2018 at 11:00 AM in the Principal's chamber. All the members are requested to attend the meeting to discuss on the following agenda.

Agenda:

1. Compliance Status and confirmation of minutes of previous meeting held on 30.06.2018
2. To discuss the performance of the faculty with respect to classes.
3. To discuss Library requirement i.e subscribing for the GBS publishers and other journals.
4. In order to enhance students digital skills by offering various world class technical programs such as Networking, Cyber security, Cloud computing, automation, RPA and other industry 4.0 skills.
5. To apprise the House about the status of Institute-Industry Collaborations.
6. To discuss on Academic and Administrative Audits.
7. To discuss about students' progression and attendance.
8. To review the establishment of computer lab for the ECE dept.
9. To review the success of Industrial Tour visited.
10. To discuss on organising the students club called 'Nirman' by the Civil dept.

Coordinator IQAC

Co ordinator

Internal Quality Assurance Cell

Dr. K.V. Subba Reddy Institute of Technology
Kurnool A.P. 518 218.

Chairman IQAC

PRINCIPAL

Dr. K.V. Subba Reddy Inst. of Tech.
Dupadu (V), N.H-44, Kurnool-518 218.

Copy to 1.Management Representative 2.Industrial Experts 3.Member from local society
4.Members from Stakeholders 5.Members of Alumni 6.All dept. HOD's



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COMMITTEE FOR THE AY 2018-19

IQAC Committee for the Academic Year 2018-19:

S.No	Name	Designation	Role
1.	Dr. L. Thimmaiah	Principal	Chairman
2.	Miss. K. Lahari	Member	Management Representative
3.	Dr. T. S yed Akheel	Asst. Professor, ECE	Coordinator
4.	Mr. S. Sudheer	Asst. Professor, CE	Member Secretary
5.	Dr. M .L. Narasimhulu	Professor, CE	Member
6.	Mr.Ananda Ramababu G	HoD ,H&S	Member
7.	Mr. M. Madhusudan Reddy	HoD, EEE	Member
8.	Dr. C. Muhammad Gulzar	HoD, CSE	Member
9.	Dr. Dr. MV Shruthi	HoD, ECE	Member
10.	Dr. J. Kanna Kumar	HoD, ME	Member
11.	Dr. M. M. Sucharitha	HoD, MBA	Member
12.	Mr. Y. Karunakar	Siemens PLM Software Bangalore	Member from Industry
13.	Mr. G. Sudhakar	Gram Panchayath Member, Dupadu	Member from Local Society
14.	M. Ramprasad Reddy	Parent	Member from Stakeholders
15.	Miss. T. Anisha	Alumni, CSE	Alumni Member
16.	G. Sreekanth	4th Year , EEE	Student Member





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MINUTES OF THE MEETINGS

Minutes of the 12th IQAC meeting held on 10th September 2018 at 11 AM

Agenda:

1. Compliance Status and confirmation of minutes of previous meeting held on 30.06.2018
2. To discuss the performance of the faculty with respect to classes.
3. To discuss Library requirement i.e subscribing for the GBS publishers and other journals.
4. In order to enhance students digital skills by offering various world class technical programs such as Networking, Cyber security, Cloud computing, automation, RPA and other industry 4.0 skills.
5. To apprise the House about the status of Institute-Industry Collaborations.
6. To discuss on Academic and Administrative Audits.
7. To discuss about students' progression and attendance.
8. To review the establishment of computer lab for the ECE dept.
9. To review the success of Industrial Tour visited.
10. To discuss on organising the students club called 'Nirman' by the Civil dept.

Resolutions:

1. The action taken/compliance report of previous meeting was discussed and accepted after the review.
2. Academic and Administrative Audits: It was decided that an academic and administrative audit shall be conducted in the College by appointing external auditors to be led by management representative Ms. K. Lahari. The format of the audit would be decided by the auditors themselves.
3. Dr.T. Sayed Akheel has presented the report of tasks completed by IQAC during the last academic year. The key features are as follows.
 - Institution is gearing up preparations for NBA filing.
 - to review ISO certification process
 - To review Training & Placements activities.
4. Students Attendance Monitoring System: In order to reinforce attendance monitoring system, it was decided that an email would be sent to the parents, sharing attendance of the students for each month, in addition to the letters being sent. Further students with attendance less than 60% would be required to appear



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in person before Internal Department Committee prior to issuing of their admit cards. It was also resolved to link attendance with eligibility to participate in extra-curricular activities and value added courses.

5. Committee has discussed the introduction of Self Learning System among students to up skill themselves in Industry Ready Technical courses.
6. Best Practices: The College is carrying out Academic Initiatives in the form of projects, training and consultancy and research programs. Also, the College is undertaking Faculty Development Programmes on regular basis for upgrading teaching and research skills of faculty.
7. Mentoring Scheme for the Students: The details of the mentoring system along with all the formats are presented before the committee. The committee has reviewed and analysed the efficacy of the mentoring system. The Committee suggested that the mentors should implement the system to its true spirit to achieve better results.
8. Analysis of Academic Results: It was suggested that the College Academic Committee analyse the Academic results of the Courses for identification of Strengths, Weaknesses highlighting areas of improvement.
9. Committee has decided to review the audits of the Institute's Academic Activities and Industry – Academia Collaboration programs for the current Academic Year in order to schedule Trainings, Workshops, Internships, and Placements etc.
10. Maintenance of Infrastructure: Steps have been initiated in the infrastructure maintenance and upgrade of the same such as furniture, boards, staff rooms and computer labs that were recently established.

Coordinator IQAC

(Dr. T. Syed Akheel)

Coordinator
Internal Quality Assurance Cell
Dr. K.V. Subba Reddy Institute of Technology
Kurnool A.P. 518 218.

Chairman IQAC

(Dr. L. Thimmaiah)

PRINCIPAL
Dr. K.V. Subba Reddy Inst. of Tech.
Dupadu (V), N.H-44, Kurnool-518 218.



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ATTENDANCE SHEET

Attendance of the 12th IQAC meeting held on 10th September 2018 at 11 AM .

S.No	Name	Designation	Role	Signature
1.	Dr. L. Thimmaiah	Principal	Chairman	
2.	Miss. K. Lahari	Member	Management Representative	
3.	Dr. T. S .yed Akheel	Professor, ECE	Coordinator	
4.	Mr. S. Sudheer	Asst. Professor, CE	Member Secretary	
5.	Dr. M .L. Narasimhulu	Professor, CE	Member	
6.	Mr. Ananda Ramababu G	HoD ,H&S	Member	
7.	Mr. M. Madhusudan Reddy	HoD, EEE	Member	
8.	Dr. C. Muhammad Gulzar	HoD, CSE	Member	
9.	Dr. R. Prabhakar	HoD, ECE	Member	
10	J. Kanna Kumar	HoD, ME	Member	
11	Dr. M. M. Sucharitha	HoD, MBA	Member	
12	Mr. Y. Karunakar	Siemens PLM Software Bangalore	Member from Industry	
13	Mr. G. Sudhakar	Gram Panchayath Member, Dupadu	Member from Local Society	
14	M. Ramprasad Reddy	Parent	Member from Stakeholders	
15	Miss. T. Anisha	Alumni, CSE	Alumni Member	
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INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

CIR.No.DRKVSrit/IQAC/2018-2019/03


Date: 07/01/2019

This is to inform the members of IQAC that the Third IQAC meeting for the AY 2018-2019 is going to be held on 11/01/2019 at 11:00 AM in the Principal's chamber. All the members are requested to attend the meeting to discuss on the following agenda.

Agenda:

1. Compliance Status and confirmation of minutes of previous meeting held on 10.09.2018
2. To discuss the performance of the faculty with respect to classes.
3. To discuss the Institute's Alumni Meet proposal.
4. To review the staff ratification process conducted by JNTU.
5. To apprise the House about the status of Institute-Industry Collaborations.
6. To apprise the filing process of JNTU permanent affiliation.
7. To review the preparation for organising the KITES event
8. To discuss on the proposal of installing projectors for each dept
9. To discuss the need for the subscription for journals from STM publishers.
10. To discuss on procurement of additional books for the library.
11. To plan the academic activities of the next semester.
12. To discuss the NBA filing process


Coordinator IQAC
Internal Quality Assurance Cell
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Chairman IQAC
PRINCIPAL
Dr. K.V. Subba Reddy Inst. of Tech.
Dupadu (V), N.H-44, Kurnool-518 218.

Copy to 1.Management Representative 2.Industrial Experts 3.Member from local society
4.Members from Stakeholders 5.Members of Alumni 6.All dept. HOD's



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COMMITTEE FOR THE AY 2018-19

IQAC Committee for the Academic Year 2018-19:

S.No	Name	Designation	Role
1.	Dr. L. Thimmaiah	Principal	Chairman
2.	Miss. K. Lahari	Member	Management Representative
3.	Dr. T. S yed Akheel	Asst. Professor, ECE	Coordinator
4.	Mr. S. Sudheer	Asst. Professor, CE	Member Secretary
5.	Dr. M .L. Narasimhulu	Professor, CE	Member
6.	Mr.Ananda Ramababu G	HoD ,H&S	Member
7.	Mr. M. Madhusudan Reddy	HoD, EEE	Member
8.	Dr. C. Muhammad Gulzar	HoD, CSE	Member
9.	Dr. Dr. MV Shruthi	HoD, ECE	Member
10.	Dr. J. Kanna Kumar	HoD, ME	Member
11.	Dr. M. M. Sucharitha	HoD, MBA	Member
12.	Mr. Y. Karunakar	Siemens PLM Software Bangalore	Member from Industry
13.	Mr. G. Sudhakar	Gram Panchayath Member, Dupadu	Member from Local Society
14.	M. Ramprasad Reddy	Parent	Member from Stakeholders
15.	Miss. T. Anisha	Alumni, CSE	Alumni Member
16.	G. Sreekanth	4th Year , EEE	Student Member





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MINUTES OF THE MEETINGS

Minutes of the 13th IQAC meeting held on 11th January 2019 at 11 AM

Agenda:

1. Compliance Status and confirmation of minutes of previous meeting held on 10.09.2018
2. To discuss the performance of the faculty with respect to classes.
3. To discuss the Institute's Alumni Meet proposal.
4. To review the staff ratification process conducted by JNTU.
5. To apprise the House about the status of Institute-Industry Collaborations.
6. To apprise the filing process of JNTU permanent affiliation.
7. To review the preparation for organising the KITES event
8. To discuss on the proposal of installing projectors for each dept
9. To discuss the need for the subscription for journals from STM publishers.
10. To discuss on procurement of additional books for the library.
11. To plan the academic activities of the next semester.
12. To discuss the NBA filing process.

Resolutions:

1. The action taken/compliance report of previous meeting was discussed and accepted after the review.
2. Academic and Administrative Audits: It was decided that an academic and administrative audit shall be conducted in the College by appointing external auditors to be led by management representative Ms. K. Lahari. The format of the audit would be decided by the auditors themselves.
3. Dr. T. S^{ayed} Akheel has presented the report of tasks completed by IQAC during the last academic year. The key features are as follows.
 - Institution is gearing up preparations for NBA filing.
 - To review ISO certification process.
 - Matters pertaining to Academic Results.



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4. Reinforcement of Attendance Monitoring System: In order to reinforce attendance monitoring system, it was decided that an email would be sent to the parents, sharing attendance of the students for each month, in addition to the letters being sent. Further students with attendance less than 60% would be required to appear in person before Internal Department Committee prior to issuing of their admit cards. It was also resolved to link attendance with eligibility to participate in extra-curricular activities and value added courses.
5. Committee reviewed preparations for organising the KITES event.
6. Committee has applauded all the 29 staff members for being successfully ratified by JNTU.
7. Mentoring Scheme for the Students: The details of the mentoring system along with all the formats are presented before the committee. The committee has reviewed and analysed the efficacy of the mentoring system.
8. Analysis of Academic Results: It was suggested that the College Academic Committee analyse the Academic results of the Courses for identification of Strengths, Weaknesses highlighting areas of improvement.
9. Maintenance of Infrastructure, Lab & Lab Requirements: Several steps have been initiated in the infrastructure domain to address maintenance and upgrade of the same such as labs, lab equipment, purchase of additional books and subscribing for journals for the library.

Coordinator IQAC

(Dr. T. Syed Akheel)

Co-ordinator

Internal Quality Assurance Cell

Dr. K.V. Subba Reddy Institute of Technology

Kurnool, A.P. 518 218.

Chairman IQAC

(Dr. L. Thimmaiah)

PRINCIPAL

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ATTENDANCE SHEET

Attendance of the 13th IQAC meeting held on 11th January 2019 at 11 AM

S.No	Name	Designation	Role	Signature
1.	Dr. L. Thimmaiah	Principal	Chairman	
2.	Miss. K. Lahari	Member	Management Representative	
3.	Dr. T. S yed Akheel	Professor, ECE	Coordinator	
4.	Mr. S. Sudheer	Asst. Professor, CE	Member Secretary	
5.	Dr. M.L. Narasimhulu	Professor, CE	Member	
6.	Mr. Ananda Ramababu G	HoD ,H&S	Member	
7.	Mr. M. Madhusudan Reddy	HoD, EEE	Member	
8.	Dr. C. Muhammad Gulzar	HoD, CSE	Member	
9.	Dr. R. Prabhakar	HoD, ECE	Member	
10	J. Kanna Kumar	HoD, ME	Member	
11	Dr. M. M. Sucharitha	HoD, MBA	Member	
12	Mr. Y. Karunakar	Siemens PLM Software Bangalore	Member from Industry	
13	Mr. G. Sudhakar	Gram Panchayath Member, Dupadu	Member from Local Society	
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INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

CIR.No.DRKVSRIT/IQAC/2018-2019/04

Date: 04/04/2019

This is to inform the members of IQAC that the Fourth IQAC meeting for the AY 2018-2019 is going to be held on 12/04/2019 at 11:00 AM in the Principal's chamber. All the members are requested to attend the meeting to discuss on the following agenda.

Agenda:

1. Compliance Status and confirmation of minutes of previous meeting held on 11.01.2019
2. To discuss the performance of the faculty with respect to classes.
3. To create awareness and motivate students to register for advanced technical courses from the interested students.
4. To review the Alumni Meet success.
5. To review the staff ratification by JNTU
6. To apprise the House about the status of Institute-Industry Collaborations.
7. To review the performance of the e-classrooms
8. To review the formation of 'Nirman' council by students of civil dept.
9. To review and applaud the MBA Dept. for organizing the KITES -2K18 event successfully.
10. To review the Academic Schedule for the upcoming Academic Year 2018-19 final exams.
11. To review the SOP's for conducting Internals, Externals exams and Labs.
12. To finalize the Academic Schedule for the coming Academic Year 2019-20
13. Change of IQAC Coordinator for the AY 2019-20


Coordinator IQAC

Co ordinator
Internal Quality Assurance Cell
Dr. K.V. Subba Reddy Institute of Technology
Kurnool A.P. 518 218.


Chairman IQAC

PRINCIPAL
Dr. K.V. Subba Reddy Inst. of Techn.
Dupadu (V), N.H-44, Kurnool-518 218.

Copy to 1.Management Representative 2.Industrial Experts 3.Member from local society
4.Members from Stakeholders 5.Members of Alumni 6.All dept. HOD's 7. Dr. S. Vijaya
Kumar ., Prof in EEE Dept.



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COMMITTEE FOR THE AY 2018-19

IQAC Committee for the Academic Year 2018-19:

S.No	Name	Designation	Role
1.	Dr. L. Thimmaiah	Principal	Chairman
2.	Miss. K. Lahari	Member	Management Representative
3.	Dr. T. S yed Akheel	Asst. Professor, ECE	Coordinator
4.	Mr. S. Sudheer	Asst. Professor, CE	Member Secretary
5.	Dr. M .L. Narasimhulu	Professor, CE	Member
6.	Mr.Ananda Ramababu G	HoD ,H&S	Member
7.	Mr. M. Madhusudan Reddy	HoD, EEE	Member
8.	Dr. C. Muhammad Gulzar	HoD, CSE	Member
9.	Dr. Dr. MV Shruthi	HoD, ECE	Member
10.	Dr. J. Kanna Kumar	HoD, ME	Member
11.	Dr. M. M. Sucharitha	HoD, MBA	Member
12.	Mr. Y. Karunakar	Siemens PLM Software Bangalore	Member from Industry
13.	Mr. G. Sudhakar	Gram Panchayath Member, Dupadu	Member from Local Society
14.	M. Ramprasad Reddy	Parent	Member from Stakeholders
15.	Miss. T. Anisha	Alumni, CSE	Alumni Member
16.	G. Sreekanth	4th Year , EEE	Student Member





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MINUTES OF THE MEETINGS

Minutes of the 14th IQAC meeting held on 12th April 2019 at 11 AM

Agenda:

1. Compliance Status and confirmation of minutes of previous meeting held on 11.01.2019
2. To discuss the performance of the faculty with respect to classes.
3. To create awareness and motivate students to register for advanced technical courses from the interested students.
4. To review the Alumni Meet success.
5. To review the staff ratification by JNTU
6. To apprise the House about the status of Institute-Industry Collaborations.
7. To review the performance of the e-classrooms
8. To review the formation of 'Nirman' council by students of civil dept.
9. To review and applaud the MBA Dept. for organizing the KITES -2K18 event successfully.
10. To review the Academic Schedule for the upcoming Academic Year 2018-19 final exams.
11. To review the SOP's for conducting Internals, Externals exams and Labs.
12. Change of IQAC Coordinator for the AY 2019-20
13. To finalize the Academic Schedule for the coming Academic Year 2019-20

Resolutions:

1. The action taken/compliance report of previous meeting was discussed and accepted after the review.
2. Academic and Administrative Audits: It was decided that an academic and administrative audit shall be conducted in the College by appointing external auditors to be led by management representative Ms. K. Lahari. The format of the audit would be decided by the auditors themselves.
3. Dr. T. Seyed Akheel has presented the report of tasks completed by IQAC during the last academic year. The key features are as follows.
 - Institution has to do preparations for NBA & NAAC Certifications
 - Details of Training & Placements
 - Matters pertaining to Academic Results.



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- Institution's preparation for ISO certification
 - Details of construction of New Facilities & Infrastructure in the college premises.
4. Mentoring Scheme for the Students: The details of the mentoring system along with all the formats are presented before the committee. The committee has reviewed and analysed the efficacy of the mentoring system.
 5. Committee has appreciated the students and staff of the Civil dept. for organising the 'Nirman club' successfully.
 6. Best Practices: The College is carrying out Academic Initiatives in the form of projects, training and consultancy and research programs. Also, the College is undertaking Faculty Development Programmes on regular basis for upgrading teaching and research skills of faculty.
 7. Committee has applauded all the dept. HOD's to modify the regular class rooms as e-class rooms by equipping with projectors.
 8. Committee has appreciated the staff members of entire MBA dept. who put in great efforts for organising the KITES-2K18 National level event
 9. Chair person announced as a new IQAC coordinator Dr. S. Vijaya Kumar. Prof., from EEE dept for the next AY 2019-20 onwards
 10. To follow the JNTU updated regulations to conduct the internals, externals and labs
 11. Committee has decided to review the audits of the Institute's Academic Activities and Industry – Academia Collaboration programs for the current Academic Year

Coordinator IQAC

(Dr. T. S. yed Akheel)

Co ordinator

Internal Quality Assurance Cell

Dr. K.V. Subba Reddy Institute of Technology
Kurnool A.P. 518 218.

Chairman IQAC

(Dr. L. Thimmaiah)

PRINCIPAL

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ATTENDANCE SHEET

Attendance of the 14th IQAC meeting held on 12th April 2019 at 11 AM

S.No	Name	Designation	Role	Signature
1.	Dr. L. Thimmaiah	Principal	Chairman	
2.	Miss. K. Lahari	Member	Management Representative	
3.	Dr. T. S yed Akheel	Professor, ECE	Coordinator	
4.	Mr. S. Sudheer	Asst. Professor, CE	Member Secretary	
5.	Dr. M.L. Narasimhulu	Professor, CE	Member	
6.	Mr. Ananda Ramababu G	HoD ,H&S	Member	
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8.	Dr. C. Muhammad Gulzar	HoD, CSE	Member	
9.	Dr. R. Prabhakar	HoD, ECE	Member	
10	J. Kanna Kumar	HoD, ME	Member	
11	Dr. M. M. Sucharitha	HoD, MBA	Member	
12	Mr. Y. Karunakar	Siemens PLM Software Bangalore	Member from Industry	
13	Mr. G. Sudhakar	Gram Panchayath Member, Dupadu	Member from Local Society	
14	M. Ramprasad Reddy	Parent	Member from Stakeholders	
15	Miss. T. Anisha	Alumni, CSE	Alumni Member	
16	G. Sreekanth	4th Year , EEE	Student Member	
	Special Invite			
1	Dr. S. Vijaya Kumar	Professor, EEE	Faculty Member	

